

## Appendix 2 - Single Use Plastic Action Plan (2020 / 2021)

Objective	Action ref.	Action	Responsibility	By when?	Update
<b>Corporate / Procurement Services</b>					
	P1	Update the core list of supplies on the council's system to remove single use plastics where possible.	Procurement	January 2020 – March 2021	<p>Ongoing.</p> <p>Work to date has included reducing packaging on fruit and veg with JR Holland., reductions in packaging for stationary supplies via Banner and discussions around future vending machine contracts.</p> <p>Future initiatives will include working with NEPO to reduce SUPs.</p>
	P2	DCC and Partners to reconsider issuing SUP 'free gifts' at promotional events.	Procurement / Partners / Service Areas	January 2020 – March 2021	All Wagg catalogue (Eco catalogue) to be referred to by all partners.
Encourage contracted	P3	Include in future DCC contract specifications the consideration to	Procurement	January 2020 –	Procurement Strategy specifications to

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providers to use alternatives to single use plastics.		use SUP alternatives where possible.		March 2021	reference SUP reductions.  New Procurement Strategy highlights SUP requirements.
	P4	Engage with contractors via the North East Procurement Organisation in order to source alternatives to SUPs.	Procurement	January 2020 – March 2021	Initial meeting in relation to SUPs held August 2018.  Follow up meetings held April and September 2019. DCC to attend future regional meetings.
DCC to sign up to reduce sky litter.	P5	Investigate the potential of signing up to reduce the amount of 'sky litter' produced across County Durham (balloons and sky lanterns)	Procurement	January 2020 – December 2020	Currently 'flagged' as an issue via purchasing team.
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<b>DCC Catering Services</b>					

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Remove the use of unnecessary single use plastics in catering services and source alternatives to SUPs.	C1	Continue to promote the DCC reusable cup to staff.	Catering Services / Communications	January 2020 – March 2021	713 reusable cups sold to date. Further promotion to take place when DCC locations are fully open.
	C2	Source alternatives for SUPs across DCC's catering services.	Catering Services	January 2020 – March 2021	Under regular review.
	C3	Identify SUP use in Culture and Sport catering venues and develop a reduction strategy for implementation.	Catering Services / Culture & Sport	January 2020 – March 2021	Canned water to be introduced at Freemans Quay Leisure Centre and at Durham University (via Marlish Water supplies). Alternatives to SUPs have already been implemented in catering services.
	C4	Develop communication messages to the customer in relation on achievements so far with regards to the reduction of SUP's within DCC catering sites.	Catering Services / DCC Communications	January 2020 – March 2021	More signage required in order to raise awareness of SUP alternatives across DCC and partner organisations.

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	C5	Design and plan new takeaway concepts for the new civic menu roll out that incorporate the elimination of SUP's.	Catering Services / DCC Communications	January 2020 – March 2021	DCC catering services to introduce SUP alternatives in the new civic building.
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<b>Consumer Protection Services</b>					
Influence traders and street operators to seek alternatives to single use plastics.	CP1	Review the DCC Licensing Act Policy in order to incorporate the reduction of or alternatives to SUPs where possible, subject to conditions.	Consumer Protection	January 2020 – March 2021	DCC Statement of Licensing Policy updated, references a ban on straws being readily available, takeaway boxes and cups made from expanded polystyrene in line with national legislation.
	CP2	Review the DCC Street Trading Policy in order for alternatives to SUPs be provided where possible, subject to conditions.	Consumer Protection	January 2020 – March 2021	All traders will be encouraged to sign up to the Single Use Plastics Pledge. Briefing note to be developed for traders

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					regarding updated legislation.
	CP3	Review the DCC Market Operator Agreements in order to influence the use of SUPs.	Consumer Protection	January 2020 – March 2021	Limited progress in this area to date, consumer protection to contact Nobles as part of initial SUP reduction engagement.
<b>DCC Children &amp; Young Peoples Services (Education)</b>					
Promote alternatives to single use plastics to County Durham schools.	E1	Engage with DCC schools catering provider to look at opportunities to reduce SUP's in school catering.	CYPS	January 2020 – March 2021	Taylor Shaws have introduced a policy across all schools catering contracts to reduce SUPs. Separate policy available upon request.  Individual examples of schools' initiatives to be fed back to task group.
	E2	New catering contract for primary schools.	CYPS	April 2022	Ensure that the subsequent Primary School Meals Contract will build on existing

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					achievements and continue to address the use of unnecessary single use plastics.
	E3	Develop and promote circular economy learning resources with schools across the County.	CYPS / Waste Management	January 2018- July 2019	Ongoing links to be promoted across school network.  Online SUP pledge to be promoted via the school extranet system.
	E4	Link the UN Sustainable Development Goals and the issue of SUP's in new learning opportunities for schools.	CYPS	January 2018- July 2019	Ongoing links to be promoted across school network.
	E5	Encourage all schools to sign up to the SUP pledge and provide advice and support to aid them to reduce their single use plastic usage in school	CYPS / Waste Management	Sept 2019- July 2021	Schools were encouraged pre lockdown but progress has slowed in the past year.
	E6	Share the learning from plastic related school projects funded by	CYPS/ OASES	Sept 2019-	Project delivery delayed due to school closures. But will resume in

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		<p>two Area Action Partnerships developed and led by OASES:</p> <ul style="list-style-type: none"> <li>• Plastic Fantastic? – two year project funded by East Durham Rural Corridor AAP</li> <li>• Building a Waste Free Future – funded by Chester le Street AAP</li> </ul>		July 2021	March when schools reopen fully.
	E7	<p>Promote opportunities to engage in learning about SUP's through the British Council funded Connecting Classrooms Through Global Learning Programme. This programme incorporates the UN Sustainable Development Goals as its learning framework and SUPs are incorporated into Goals 12, 14 and 15</p> <p>Dedicated resources already produced:</p> <p><a href="https://connecting-classrooms.britishcouncil.org/resources/global-learning-resources/life-below-water">https://connecting-classrooms.britishcouncil.org/resources/global-learning-resources/life-below-water</a></p>	CYPS	Sept 2019- July 2021	<p>New plastic specific resources produced:</p> <p><a href="https://connecting-classrooms.britishcouncil.org/resources/home-learning/life-below-water-secondary">https://connecting-classrooms.britishcouncil.org/resources/home-learning/life-below-water-secondary</a></p> <p>New resource on Goal 15 – Life on Land produced with Manchester University by OASES team supports this work</p> <p><a href="https://connecting-classrooms.britishcouncil.org/resources/global-">https://connecting-classrooms.britishcouncil.org/resources/global-</a></p>

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					<a href="#">learning-resources/life-on-land</a>
	E8	Make explicit links with the Climate Emergency Response Plan about how waste management and the reduction of plastic consumption / enhanced reuse and recycling can support the targets and aspirations.	CYPS/ Waste Management/ Low Carbon Economy Team	Sept 2019- July 2021	The work of the SUP task group and action plan feature as part of the Climate Emergency Response Plan.
<b>DCC Highways</b>					
Source alternative uses for plastics where possible.	H1	Continue with trials of using pelletised plastic within road construction and feedback on the future viability of expanding the scheme across County Durham.	Highways	January 2020 – March 2021	DCC trial of plastic roads to be rolled out where possible across highway specifications. Social value meeting to be held with Kier and procurement.
<b>Waste Management</b>					
Promote awareness of sustainable waste management practices and	W1	Continue to provide key communication to the public in relation to how SUPs can be prevented and recycled in conjunction with wider waste awareness messages.	Strategic Waste Management / DCC Communications	January 2020 – March 2021	2020 SUP communication produced. Plan to be updated for 2021.

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encourage behavioural change in relation to the use of SUPs.	W2	Continue to provide key educational talks to schools and community groups in relation to sustainable waste management practices in relation to SUPs.	Strategic Waste Management	January 2020 – March 2021	Ongoing.  16 specific SUP talks were delivered Oct-March 2020. These are currently on hold due to the pandemic.
	W3	Consider the provision of expanding further street recycling provision across County Durham following feedback from the reintroduction of the Durham City trials.	Strategic Waste Management	January 2020 – March 2021	Trials ongoing, currently issues with contamination, however bins act as a public reminder.
	W4	Continue to work with external partners to promote SUP reduction campaigns to the public e.g. promotion of Northumbrian Water's Refill Campaign.	Strategic Waste Management	January 2020 – March 2021	271 locations across County Durham are registered on Northumbrian Water's Refill app map.
	W5	Engage with Change Advocates to raise awareness of SUPs and their alternatives.	Transformation & Partnerships / Strategic Waste Management / Facilities	January 2020 – March 2021	DCC Climate Change Champion network has been developed as part of the County's Climate Emergency Response. SUP messages to be promoted via this network.

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	W6	Review all DCC owned buildings to ensure the internal recycling schemes are being used in the correct manner.	Transformation & Partnerships/ Strategic Waste Management / Facilities Management / Communications	January 2020 – March 2021	Ongoing. Internal audits to be established once buildings reopen. All partners to engage.
	W7	Investigate options in relation to DCC registering Walkers Crisp packet collection points across County Durham.	Strategic Waste Management / Facilities / Culture & Sport	January 2020 – March 2021	Beamish Museum and the Land Registry have introduced this scheme. DCC trialling in County Hall, nearly 10,000 packets were sent back to Walker's Crisps to be recycled in May 2020.
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<b>Culture &amp; Sport</b>					
Promote and implement methods to reduce the amount of SUPs used.	CS1	Promote the SUP message to producers and traders at both Bishop Auckland Food Festival and Seaham Food Festival, giving priority to those traders who demonstrate a commitment to the reduction of SUPs.	Culture & Sport	January 2020 – March 2021	This procedure is in place. Information is shared with producers about environmental impact, and our expectations from them including sustainable waste management.

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	CS2	Commitment to reduction of SUPs at Gala Theatre (c300,000 visitors per year). In addition to changes already made, this will include: replacement of plastic bar glasses with plastic-free alternative, elimination of the sale of water in plastic bottles, replacement of ice-cream and popcorn tubs with compostable alternatives.	Culture & Sport	January 2020 – March 2021	Completed. There are no sales of water in plastic bottles. All bar glasses are a plastic-free alternatives.
	CS3	Roll out of successes at Gala to other Culture & Sport run facilities.	Culture & Sport	January 2020 – March 2021	Ongoing.
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<b>External Partner Engagement</b>					
Work with external partners in order to reduce and provide	EP1	Continue the development of a 'plastic free network' with Durham BiD in relation to providing key messages around sourcing alternatives to SUPs.	Durham BiD / DCC Task Group	January 2020 – March 2021	SUP pledge and network being regularly promoted via Durham BiD newsletters.

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alternatives for SUPs.	EP2	Continue to promote Northumbrian Water's Refill Campaign across County Durham.	Northumbrian Water / DCC Task Group	January 2020 – March 2021	19 June 2020 was National Refill Day. There are 271 Refill stations registered across County Durham. The National Refill day scheduled for 2021 is 16 June.
	EP3	Encourage organisations and partners to join the North East Nature Partnership's Environmental Accreditation Scheme.	NEEP/ DCC Task Group/ Partners.	January 2020 – March 2021	Ongoing.
	EP4	Replicate best practice examples of reusable / washable food containers.	Durham University Catering / DCC Task Group	January 2020 – March 2021	Trials to be expanded across other colleges. 525 reusable containers have been issued to students in advance of the pandemic. Other partners to investigate.
	EP5	Adopt the Environment Agency's staff communications scheme and promote plastic free days to staff.	Environment Agency / DCC Task Group	January 2020 – March 2021	Further internal engagement required to DCC staff and via Partner organisations

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	EP6	Promote beach clean ups with staff and external partner organisations.	Heritage Coast / DCC/ Partners	January 2020 – March 2021	Heritage Coast completed: <ul style="list-style-type: none"> <li>• 21 events</li> <li>• 450 bags collected engaging 431 volunteers.</li> <li>• 80% plastic content collected from beaches and sent to BIFFA for recycling.</li> </ul>
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<b>Communications</b>					
Develop a communication s plan in order to raise awareness of the SUP issue with the public and interested parties.	C1	Promote the work of the SUP task group via regular updates and features within Durham County News and other platforms.	DCC Communications Team	January 2020 – March 2021	SUP articles featured in Spring & Winter editions of DCN.
	C2	Ensure that residents are informed of both why and when alternatives to SUPs are being used.	DCC Communications Team & SUP Task Group	January 2020 – March 2021	See SUP website: <a href="http://www.durham.gov.uk/singleuseplastics">www.durham.gov.uk/singleuseplastics</a>

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	C3	Ensure that clear information of the different types of plastic, identifying what can and cannot be recycled is provided to residents.	DCC Communications Team & SUP Task Group	January 2020 – March 2021	See SUP website: <a href="http://www.durham.gov.uk/singleuseplastics">www.durham.gov.uk/singleuseplastics</a>
	C4	Provide residents with an opportunity to identify how SUPs usage can be reduced.	DCC Communications Team & SUP Task Group	January 2020 – March 2021	See SUP website: <a href="http://www.durham.gov.uk/singleuseplastics">www.durham.gov.uk/singleuseplastics</a>
	C5	DCC and partners to offer reward schemes for the use of alternatives to SUPs.	DCC Communications Team & SUP Task Group	January 2020 – March 2021	See SUP website: <a href="http://www.durham.gov.uk/singleuseplastics">www.durham.gov.uk/singleuseplastics</a>
	C6	Develop a plastic information network across County Durham via a web based hub.	DCC Communications Team & SUP Task Group	January 2020 – March 2021	282 SUP signups to date from individuals, schools and businesses across County Durham.